

# <u>Values</u>

- Professional in Approach
- Proactive & Innovative
- Proud of our Client Services
- Putting Public Safety First
- Promoting & Growing Team

## **Mission**

SES Group is committed to providing experienced, an professional security service, which protects the public, invests in people development, continually and strives to improve industry standards.

# <u>Vision</u>

SES Group is committed to realising the vision of creating a successful, recognised, and sustainable Security & Event Management Company with a clear commitment to the professionalisation of its workforce.

# **New Contract Alert**

Following a successful, smooth mobilisation and TUPE of 14 new team members, SES Group are proud to announce that we have formed a new partnership with the Arcadian in the Centre of Birmingham.

This iconic and unique location is home to some 10 restaurants, 7 bars and clubs, coffee shops, 2 hotels and a comedy club, 15 other outlets and private residential apartments and Airbnb.

Since the late 80s, the Arcadian has remained a very active part of Birmingham, sitting between Chinatown, The Gay Village and iconic Hippodrome, ensuring that an eclectic presence is always there.

SES Group are looking forward to supporting our new colleagues and delivering exceptional services to our client an forming a long lasting consultive and focused partnership which of course also sees Birmingham host the Commonwealth Games this year. An exciting few months!



#### Licence

Your licence should be displayed at all times whilst on duty. If you renew your licence you MUST INFORM SES MANAGEMENT ASAP. If your licence is revoked you must inform HR.

#### We are Recruiting!

If you know of anyone looking for a job in security and crowd management please encourage them to apply for a position with the SES Group through the 'SES Recruitment' page on the company

website: www.thesesgroup.co.uk

#### **Pay Queries**

If you think you have a pay query please wait until you have received your payslip and advice slip before contacting your Line Manager. When raising a pay query please provide your Manager with the following details:

Date, place you were working, start time, end time, position and who your Supervisor or Manager was.

You will reduce your chance of having a pay query if you make sure that you book in and out at all times.

#### The SES Academy

As well as offering comprehensive security solutions for clients of all sizes, SES Group have a security training academy, educating, and developing security personnel according to SES Group's own exacting standards, values and guidelines.

## Winter Conditions

A number of injuries, particularly sprained /broken ankles, increase during the winter months. Be aware of changing conditions.

- 1. You may arrive at work before clearing/salting of parking area has taken place.
- 2. Do not run/rush in icy conditions.
- 3. Park in cleared areas where possible.
- 4. Pay particular attention at kerbs/steps.
- When driving in icy or frosty conditions, reduce speed—stopping may be difficult.
- 6. Tracks on snow may act like ski blades.
- 7. Beware of reversing vehicles—the drivers view may be restricted.
- 8. Ladders and working platforms may be icy.
- 9. Do not walk on the sleepers.
- 10. Keep hands warm.

### Prevention of Slips, Trips and Falls

- 1. When crossing the track, step over all rails—ballast to ballast.
- 2. Beware of overgrown undergrowth: it may hide tripping hazards.
- 3. Beware of uneven ballast.
- Do not walk on troughing unless absolutely necessary. Beware of broken or displaced lids.
- 5. Do not step on conductor rail guard boards.
- 6. Beware of frosty conditions, sleepers can be very slippery.
- 7. Never cross the track where there are point crossings, they may move and trap your foot.
- 8. Floor edges, stairways, openings and ducts, etc must be protected covers must be marked "Danger, Hole Below"
- 9. Practice good housekeeping to ensure that tripping hazards are eliminated.
- 10. Use a hand lamp when necessary if walking in the dark or in tunnels.
- 11. Always walk on authorised walking routes where available.
- 12. Always use approved points of access.
- 13. Always wear suitable footwear, which supports the ankle.