

# <u>Values</u>

- Professional in Approach
- Proactive & Innovative
- Proud of our Client Services
- Putting Public Safety First
- Promoting & Growing Team

## **Mission**

SES Group is committed to providing an experienced, professional security service, which protects the public, invests in people development, and strives to continually improve industry standards.

# **Vision**

SES Group is committed to realising the vision of creating a successful, recognised, and sustainable Security & Event Management Company with a clear commitment to the professionalisation of its workforce.

# **Annual Charity Christmas Grotto**

On Thursday 22nd December, SES Group hosted our annual Santa's Grotto and Present giving in Harlow. These events are designed to give those most at need the opportunity to give their families and children a proper Christmas by ensuring that there are presents to open on Christmas Morning. All children receive gifts as well as chocolates and there is a chance to have a hot drink. Children also have the opportunity of giving a little something to their parents.

The day was an overwhelming success and we are so thankful we are able to provide these opportunities for the local community.



#### Licence

Your licence should be displayed at all times whilst on duty. If you renew your licence you MUST INFORM SES MANAGEMENT ASAP. If your licence is revoked you must inform HR.

## We are Recruiting!

If you know of anyone looking for a job in security and crowd management please encourage them to apply for a position with the SES Group through the 'SES Recruitment' page on the company

website: www.thesesgroup.co.uk

## **Pay Queries**

If you think you have a pay query please wait until you have received your payslip and advice slip before contacting your Line Manager. When raising a pay query please provide your Manager with the following details:

Date, place you were working, start time, end time, position and who your Supervisor or Manager was.

You will reduce your chance of having a pay query if you make sure that you book in and out at all times.

### **Cyber Security**

Cyber Security protects computer networks from cyber attacks and unauthorised access. SES Group are compliant with ISO27001 and fully Cyber Essentials. We have many policies with helpful information, which can be found here: https:// thesesgroup.co.uk/employee-area/

# **Drugs & Alcohol**

• Alcohol is a depressant drug that affects parts of your brain. You need all your brain functions when working on site.

•If you are found to be intoxicated you will not be allowed on site and may lose your job.

•Alcohol takes time to work out of your system (1 pint of beer takes 2 hours). Heavy drinking the night before may mean you are still under the effects the next day.

•50% of all drivers killed are over the limit.

•If you know someone who is drunk or on drugs, tell your supervisor - you may save their life and yours.

- •Drugs and alcohol will affect your ability to work safely.
- •If you are offered drugs, say no. Work safely.

•Drugs, alcohol and work do not mix - do not let it become a problem.

#### Drugs cause the following:

•Slow reaction times.

- Clumsiness.
- Poor decision-making.
- Distorted vision.

•You are far more likely to have an accident on site when under the influence of drugs or alcohol.

•Random testing for drugs and alcohol is carried out.

#### SAFE SYSTEM OF WORK, ALWAYS